

卒業生の発行可能な証明書及び発行方法一覧

Certificate Types and Issuance Information for Graduates

用語について

- 「○」：添付のリストの利用対象者のみ、コンビニ発行可、オンライン発行可、学内印刷可（大学内設置の自動発行機）、郵送受取が選択可能です。
また、対象者以外の場合は、郵送、窓口受取のみ選択可能となります。

[○]: Graduates from the designated years on the list can obtain their certificates via convenience store, online, campus machine or mail.

Other graduates can only obtain their certificates via mail or office pickup. Please refer to the attached list.

- 「郵送・窓口」：郵送での受取または窓口での受取

[Mail or Office] :Obtain their certificates via mail, or pick up at the office of Student Affairs

- 「要相談」： 事前に相談が必要 Advance consultation required

証明書の種類 Type of Certificates	学部 Undergraduate	大学院 Graduate School	研究生 Research Student	特別・聴講生等 Special/Auditor Student
在学/在籍証明書(和文・英文) Certificate of enrollment (Japanese and English)	○ Check the list	○ Check the list	○ Check the list	○ Check the list
成績証明書(和文/英文) Academic transcript (Japanese and English)	○ Check the list	○ Check the list		○ Check the list
卒業証明書(和文・英文) Graduation of Undergraduate (Japanese and English)	○ Check the list			
修了証明書(和文・英文) ※学位取得者のみ Graduation of Graduate School (Japanese and English) *Only for degree conferral graduates		○ ※学位取得者のみ対象 *Only for degree conferral graduates		
研究指導認定退学証明書（和文）（Japanese only） Withdrawal with Research Guidance Approval		○ Check the list		
退学証明書（和文・英文） Withdrawal (Japanese and English)	○ Check the list	○ Check the list		
在学期間証明書(和文・英文)（注）note below Certificate of Enrollment Periods (Japanese and English)		郵送・窓口（注 Note） Mail or Office		
学位授与証明書（和文・英文） Degree Conferment (Japanese and English)		○ ※詳細は下記のURL *Details are URL		
その他（提出先指定用紙の証明、学部 MSPE、他特殊証明等） Other (Designated form, MSPE, Other special certificates, etc.)	要相談/ 郵送・窓口 Mail or Office Advance consultation required	要相談/ 郵送・窓口 Mail or Office Advance consultation required		

（注）研究指導認定退学後に3年以内に学位取得した場合の在籍期間の証明書にのみご依頼ください。（修了/成績証明書には学位取得日が修了日として記載されます）

(Note) The program duration is stated on the Transcript. However, request the certificate of enrollment period, if you obtained a degree within three years of withdrawing with research guidance approval.

Certificates Available for Issuance via Convenience Store and Online (PDF), and Eligible Users (Graduates, Completers, etc.) in the Certificate Issuance Service

Undergraduate Faculties	who can use the service		
	Certificate of Graduation (Japanese and English)	Academic Transcript (Japanese and English *1)	Certificate of Withdrawal (Japanese and English)
Faculty of Letters	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later
Faculty of Education	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later
Faculty of Law	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later
Faculty of Economics	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later
Faculty of Science	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later
Faculty of Medicine(Medical Science)	Those who enrolled in 1989 or later	Those who enrolled in 1996 or later	Those who enrolled in 1989 or later ※3
Faculty of Medicine(Human Health Sciences)	Those who enrolled in 2004 or later	Those who enrolled in 2004 or later	
The College of Medical Technology	Those who enrolled in 1991 or later	Those who enrolled in 1991 or later	
Faculty of Pharmaceutical Sciences	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later
Faculty of Engineering	Those who enrolled in 1998 or later	Those who enrolled in 1998 or later	Those who enrolled in 1998 or later
Faculty of Agriculture	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later
Faculty of Integrated Human Studies	Those who enrolled in 1993 or later	Those who enrolled in 1993 or later	Those who enrolled in 1993 or later

If you fall under the categories listed in this table, you do not need to consult with us in advance.In addition to issuing documents at convenience stores and online (PDF), we also offer postal delivery (including in-person receipt on campus).

Graduate Schools	who can use the service			
	Certificate of Completion (Japanese and English)	Academic Transcript (Japanese and English *1)	Certificate of Withdrawal (Japanese and English)	Certificate of Conditional withdrawal (with approval of the supervisor) (Japanese only)
Graduate School of Letters(Master's Degree)	Those who enrolled in 1989 or later	Those who enrolled in 2008 or later	Those who enrolled in 1989 or later	
Graduate School of Letters(Doctoral Degree)	Those who enrolled in 2003 or later		Those who enrolled in 2003 or later	Those who enrolled in 2003 or later
Graduate School of Education(Master's Degree)	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later	
Graduate School of Education(Doctoral Degree)	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later		
Graduate School of Law(Master's Degree)	Those who enrolled in 1989 or later	Those who enrolled in 2004 or later	Those who enrolled in 1990 or later	
Graduate School of Law(Doctoral Degree)	Those who enrolled in 1996 or later	Those who enrolled in 2004 or later	Those who enrolled in 1989 or later	Those who enrolled in 1989 or later
Graduate School of Economics(Master's Degree)	Those who enrolled in 1989 or later	Those who enrolled in 2004 or later	Those who enrolled in 1989 or later	
Graduate School of Economics(Doctoral Degree)	Those who enrolled in 2003 or later	Those who enrolled in 2004 or later ※2	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later
Graduate School of Science(Master's Degree)	Those who enrolled in 1989 or later	Those who enrolled in 2008 or later	Those who enrolled in 1989 or later	
Graduate School of Science(Doctoral Degree)	Those who enrolled in 2003 or later		Those who enrolled in 2003 or later	Those who enrolled in 2003 or later
Graduate School of Medicine	Those who enrolled in 2004 or later	Those who enrolled in 2004 or later	Those who enrolled in 2004 or later	Those who enrolled in 2004 or later
Graduate School of Medicine(Human Health Sciences)	Those who enrolled in 2009 or later ※3	Those who enrolled in 2009 or later ※3		
Graduate School of Pharmaceutical Sciences(Master's Degree)	Those who enrolled in 2002 or later	Those who enrolled in 2007 or later	Those who enrolled in 2002 or later	
Graduate School of Pharmaceutical Sciences(Doctoral Degree)	Those who enrolled in 2003 or later	Those who enrolled in 2007 or later	Those who enrolled in 2003 or later	
Graduate School of Engineering(Master's Degree)	Those who enrolled in 2000 or later	Those who enrolled in 2000 or later	Those who enrolled in 2000 or later	
Graduate School of Engineering(Doctoral Degree)	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later	
Graduate School of Agriculture (Master's Degree)	Those who enrolled in 1989 or later	Those who enrolled in 2011 or later	Those who enrolled in 1989 or later	
Graduate School of Agriculture (Doctoral Degree)	Those who enrolled in 2003 or later	Those who enrolled in 2011 or later	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later
Graduate School of Human and Environmental Studies(Master's Degree)	Those who enrolled in 1996 or later	Those who enrolled in 2011 or later	Those who enrolled in 1996 or later	
Graduate School of Human and Environmental Studies(Doctoral Degree)	Those who enrolled in 2003 or later	Those who enrolled in 2011 or later		
Graduate School of Energy Science(Master's Degree)	Those who enrolled in 1998 or later	Those who enrolled in 1998 or later	Those who enrolled in 1998 or later	
Graduate School of Energy Science(Doctoral Degree)	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later
Graduate School of Asian and African Area Studies	Those who enrolled in 2003 or later	Those who enrolled in 2009 or later		Those who enrolled in 2003 or later
Graduate School of Informatics(Master's Degree)	Those who enrolled in 1995 or later	Those who enrolled in 1998 or later	Those who enrolled in 1995 or later	
Graduate School of Informatics(Doctoral Degree)	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later
Graduate School of Biostudies(Master's Degree)	Those who enrolled in 1999 or later	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later	
Graduate School of Biostudies(Doctoral Degree)	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later
Graduate School of Global Environmental Studies(Master's Degree)	Those who enrolled in 2002 or later	Those who enrolled in 2002 or later	Those who enrolled in 2002 or later	
Graduate School of Global Environmental Studies(Doctoral Degree)	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later	Those who enrolled in 2003 or later
Graduate School of Advanced Integrated Studies in Human Survivability	Those who enrolled in 2013 or later	Those who enrolled in 2013 or later	Those who enrolled in 2013 or later	Those who enrolled in 2013 or later
Graduate School of Government	Those who enrolled in 2006 or later	Those who enrolled in 2006 or later	Those who enrolled in 2006 or later	
Graduate School of Management	Those who enrolled in 2006 or later	Those who enrolled in 2006 or later	Those who enrolled in 2006 or later	
Law School	Those who enrolled in 2004 or later	Those who enrolled in 2004 or later	Those who enrolled in 2004 or later	

*1 Some students may not be able to receive an academic transcript even if they are eligible for this service. In such instances, please apply for postal delivery (including in-person receipt on campus).

*2 In Graduate School of Economics(Doctoral Degree), academic transcripts cannot be issued except for The East Asia Sustainable Development Studies(EA Programme).

*3 Certificates are issued in Japanese only.